

**Consulate General of India  
Shanghai**

**Invites quotations for purchase of Make in India Publicity materials for Business Seminars organized by Consulate General of India, Shanghai**

**Tender No. CGI/SHA/1/2017**

**Last Date for Submission of Bids: February 6, 2017 upto 1500 hrs (Shanghai Time)**

**Date of Opening Bids: February 7, 2017 at 1600 hrs (Shanghai Time)**

**Invitation of Bids**

Consulate General of India, Shanghai invites Bids/ Quotations from reputed agencies based in China with experience in Supply of pen drives and publicity frames/flyers.

**1. Scope of Work**

<b>Sl. No.</b>	<b>Description of Work</b>	<b>Unit</b>
<b>1.</b>	<b>Pendrive 32 GB</b>	<b>350</b>
<b>2</b>	<b>Publicity Frames/ flyers for Make-in-India Promotion- A4 size</b>	<b>250</b>

2. **Bid System:** the Bidder shall submit offer in an envelope, superscripted as "Tender Quotation for procurement of pendrive and frames". It should be superscripted at the bottom left corner with Full Name, Postal Address, Fax, E-mail, telephone number of the bidder.

1. The sealed bid shall be submitted to the The Head of Chancery, Consulate General of India, 1008, Shanghai International Trade Centre, 2201 Yan an (West) Road, Shanghai 200336.
2. Contact Person Mr. Naveen Kumar , Head of Chancery, Phone No.0086-21-62199234 Email: [ccom@indianconsulate.org.cn](mailto:ccom@indianconsulate.org.cn)
3. The bid may be submitted by hand in person or by courier. The bids by "Fax/Email" shall not be accepted.
4. Bid received after the closing date and time as prescribed in the tender notice, shall NOT be accepted under any circumstances.
5. Bid shall be opened on the date and time as given in the tender notice at Consulate General of India, 1008, Shanghai International Trade Centre, 2201 Yan an (West) Road, Shanghai 200336 in the presence of the authorized representatives of the companies, who may wish to attend.
6. The bid has to be submitted as per the format specified at 'Annexure I'

3. **Mode of payment:** Payment against bill / invoice shall be released after delivery.

**PROFORMA TO BE FILLED UP AND SUBMITTED IN THE BID**

1	Name of the bidder Agency / Company	
2	Address of the bidder agency / Company	
3	Contact details of the Bidding Agency / Company	
4	Name of the Proprietor / Partners / Directors of the Agency / Company	
5	Registration and incorporation particulars of the Agency / Company	
6	Period of bid validity	
7	Any other information	

<b>Scope of work of Tender Notice</b>	<b>Amount incl. VAT (RMB)</b>
Make in India Pendrive	
Make in India Frames/flyers	
Total	

**Declaration**

I hereby certify that the information furnished above is full and correct to the best of my knowledge

(Signature of the authorized signatory)

Date \_\_\_\_\_

Name and address of the Agency / Company

Seal of the firm